

Annotations by Dan Keating
 (in black ink)

Rev

Exhibit 1

New Mexico Geological Society 2016 Fall Field Conference Budget

ITEM	QUANTITY	UNIT COST	ESTIMATED COST	ACTUAL COST	NOTES
Ice Breaker - Harvey House					
Location fee			\$500		Actual cost is \$0; Suggest \$500 (?) donation
Food	150	\$6	\$900		Casa de Pizza estimate, 40 pizzas (\$12ea) and 30 salads (\$11ea) + 8%tax
Drinks - Local wineries	150	\$5	\$750		2 wineries (Black Smuggler & Jaramillo)
Special event license + 2 servers + 1 security	1	\$170	\$170		2 winerarys, \$25 event license ea.; 2 servers @ \$10/hr; 1 security @ \$10/hr for 4 hrs
Table & chair rental	1	\$215	\$215		Tables: 15 @ \$5 ea.; chairs: 120 @ \$0.75 ea.; delivery: \$50
			Subtotal		2015 cost: \$3,857.83 ice breaker
Lunches					
Los Chaves Café	450	\$3.60	\$1,620	\$1,734.24	PAID IN FULL 9/7/16 \$3.25 per sandwich+tax, includes condiments, we'll provide our own chips, etc.
			Subtotal		2015 cost: \$3,544.38 for all lunches
Matanza					
Food - Los Chaves Café	150	\$18.50	\$2,775	\$1,889.00	PAID IN FULL 9/7/16 (NO GRATUITTY YET) quote, ~\$2300 + \$400 gratuity
Table & chair rental	1	\$310	\$310		Tables: 14 @ \$5 ea., 10 @ \$7 ea.; chairs: 150 @ \$0.75 ea.; delivery: \$50
Port-a-potty	1	\$220.00	\$220		2 @ \$80 ea, and handwashing 1 @ \$60
Drinks - Kellys Liquor	1	\$300	\$300		2 kegs, approximate, will depend on actual beer chosen, does not include \$100 refundable deposit + borrowed taps from Amec
			Subtotal		2015 cost: \$5,347.50 BBQ
Banquet - Holiday Inn					
Banquet - Holiday Inn	150	\$28	\$4,200	\$4,549.13	confirmed - all inclusive, except actual alcohol
Drinks - Carlo's Cantina	150	\$4	\$600		Drinks only, other costs (license & server) included in Holiday Inn fee
			Subtotal		2015 cost: \$5,332.07 banquet
Snacks					
Supplies, snacks, drinks	450	\$10.00	\$4,500		increased to \$10 per person per day b/c we'll provide our own lunch sides
			Subtotal		2015 cost: \$2,535 snacks
Guidebooks					
Guidebooks	1	\$8,000.00	\$8,000	\$7,270.00	PAID IN FULL (HALF OF \$14,540)
Complementary Guidebooks	10	\$65.00	\$650		place-holder estimation
Guidebook Editor (half)	1	\$4,000.00	\$4,000		
			Subtotal		2015 cost: \$7,520 (didn't include guidebook editor)
Vehicles					
Vehicles (Enterprise)	with go down 12 b/c of a chrol	\$210.69	\$2,528		Enterprise, \$65/day with Amec help, \$210.69 ea for 3 days; will need to coordinate transportation for pre-trip
Gas	12	\$100.00	\$1,200		assume 400 miles each, 10 mpg, \$2.50/gal
			Subtotal		2015 cost: \$9,125.95 all vehicle expenses
Staff Costs					
Drink truck (1 truck, 2 people)	1	\$600.00	\$600		estimate
Trip Leader Registrations	2	\$300.00	\$600		estimate
Student Flagger Registrations	4	\$300.00	\$1,200		estimate
			Subtotal		2015 cost: \$3,100 all complimentary registrations
TOTAL			\$35,623		2015 cost: \$40,674.23
TOTAL AS APPROVED BY EC			\$34,846		
Costs before contingency					
Registration fee	150	\$35,623	\$237		
Registration fee (as approved by EC)	150	\$34,846	\$232		
Contingency					
Contingency (15%)	15%	\$35,623	\$5,343		
Contingency (as approved by EC)	15%	\$34,846	\$5,226		
Costs after contingency					
Registration fee	150	\$40,967	\$273		
Registration fee (as approved by EC)	150	\$40,070	\$267		
Revenue					
Revenue @ \$300	150	\$300.00	\$45,000.00	\$4,930.00	(assumes all contingency used)
Actual Revenue	124	\$300.00	\$37,200.00	\$1,576.72	→ Pro PM
Revenue @ \$275	150	\$275.00	\$41,250.00	\$283.23	(assumes all contingency used)

actual



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September 1, 2016

Dave Ennis & Executive Committee
New Mexico Geological Society
801 Leroy Place
Socorro, NM 87801

Enclosed is the invoice for formatting the 2016 NMGS 67th Fall Field Conference Guidebook. After discussing this with Ginger McLemore, I am requesting additional compensation due to the following reasons:

- The length of the volume (512 p),
- The delays in getting the road logs and final papers to me (last road logs were ready ~June 18th) required working during my Alaskan vacation as well as putting in 12-14 hour days during the last two weeks before it was due to the printer,
- One paper (24 p. long), which was later withdrawn, I had to format twice to try to maximize the image size and minimize the impact on the page count. Despite my efforts, the paper was pulled by the author,
- All the road logs required a lot of additional work, in particular, both the East Pre-Trip and the Day 1 Road Logs (merging Excel and Word files, merging several Word files, renumbering and rearranging stops, adding figures after page layout, etc.), and
- Most of the field trip editors as well as the authors did not follow the instructions on preparation of figures and photographs. I had to go into almost every image and fix them, including converting 48 dpi images into something useable for the printer.

I believe that the extra funds I am requesting is a reasonable amount, but I am more than willing to discuss it with the committee.

Sincerely,

Dana Ulmer-Scholle

Scholle Petrographic, LLC

INVOICE

P. O. Box 386

Magdalena, NM 87825 U.S.A. (505) 440-3639

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QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	2016 NMGS Guidebook editing and formatting	8,000.00	\$8,000.00
1	Excess pages, etc...	1,500.00	1,500.00
		SUBTOTAL	9,500.00
		TAX	570.00
		FREIGHT	
			\$10,070.00

DIRECT ALL INQUIRIES TO:

Peter or Dana Scholle

(505) 440-3639

MAKE ALL CHECKS PAYABLE TO:

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P. O. Box 386

\$10,070.00
PAY THIS AMOUNT

NMGS Webmaster Report

Adam Read

9-September-2016

There isn't much to report since June regarding the website.

- The Fall Field Conference online registration worked well again this year.
- The new guidebook was posted, including papers, abstracts, repository data, and road log summaries.
- Papers from the 2014 guidebook were made publically accessible (following 2 year embargo).
- I retooled the code to randomize presentation of sidebar content so that in the event that we have more than can fit "above the fold", the content will rotate with every page load.

Please send me photos from the 2016 FFC to post on the site and use for banner graphics.